

SPACE AVAILABLE TRAVEL REQUEST**INSERT HERE**

This information is required for space available travel registration. Upon completion, place the upper right corner of this form, and the back of your leave form into the Date/Time validator. Be sure to deposit one copy of this request into the box; retain carbon copy for the Space Available roll call. Space A sign-up is good for a 60-day period, or when your leave expires, whichever comes first. For facsimile (fax) requests, telefax header will establish date/time of sign-up.

PLEASE PRINT CLEARLY

1. NAME *(Last, First, MI)*

2. RANK/GRADE

3. SEATS REQUIRED

4. TRAVEL STATUS *(Type of Leave)*

- CATEGORY I -- Civ or Mil Dependent on Emergency Leave
 CATEGORY II -- Environmental Morale Leave (EML)
 CATEGORY III -- Active Duty on Ordinary Leave / House Hunting
 CATEGORY IV -- (EML) Unaccompanied Dependents
 CATEGORY V -- Permissive TDY or TAD / Student Travel / Overseas Command - Sponsored Dependents
 CATEGORY VI -- Retired Military / Reserves

FOR OVERSEAS TRAVEL:
Border Clearance
Documents Current?

YES NO

(See note on reverse)

5. SERVICE: ARMY NAVY AF MARINES OTHER

6. DATE LEAVE BEGINS *(Active Duty Only)*7. DATE LEAVE ENDS *(If extended, you must notify us before this date)*8. COUNTRY CHOICES *(List up to 5; one choice may be all)*9. LIST NAMES OF DEPENDENTS TRAVELING AND TYPE OF PASSPORT *(US or Foreign)*

10. You must be on leave or pass status at the time you register for space available travel and must remain in such status when awaiting and/or have been accepted for space available travel.

Transportation via DOD-owned or controlled aircraft cannot be for personal gain, or in connection with business of any nature. Any violation of the above could result in billing and/or punitive action.

NOTE: BORDER CLEARANCE REQUIREMENTS VARY BY COUNTRY. IF YOU ARE UNSURE OF THE SPECIFIC REQUIREMENTS FOR YOUR DESIRED DESTINATION, CONTACT THE NEAREST AMC PASSENGER TERMINAL FOR ASSISTANCE.